



Private Party

FAQ's



**Buckler's Park
Community
Hub**

What's included in the booking?



- Chairs: 120 plastic stackable chairs
- Tables: 10 large tables and 4 small tables on a large trolley
- Benches: 5 benches (typically already set up around the hall)

Important: If you are using the tables, please stack them correctly when finished. An instructional image is attached to the wall inside the cupboard to ensure safe stacking and prevent accidents.

Cleaning Supplies:



- Mop, hoover, Blue roll, wipes, spray, sponges and sweepers
These are provided to help you return the hall to a clean and usable state after your event.



Electronics:


- Bluetooth speaker: Free for use by members. Battery life is not guaranteed.



Wi-Fi:

- Next to one of the double green doors as you enter the main sports hall and a small photographic plaque on the wall shows the guest Wi-Fi password.

Toilets & Other Amenities

 The toilets can be found in the main corridor. Both the ladies' and gents' restrooms feature three cubicles each. Additionally, there is a single disabled toilet equipped with a baby changing unit.

 Water Fountain - A complimentary water fountain is available for use in the main corridor.

 An accident book is available on the wall near the main reception for documenting any significant accidents. We encourage everyone to record incidents so we can effectively monitor and enhance our facilities.



The Stables Café is open to serve delicious coffee / teas, cakes and more. Scan the QR code:



There is currently **NO** kitchen facility available for hirers.

Can I have a bouncy castle?

- Yes, you can! However, please note that height and space considerations are not our responsibility; the dimensions are outlined in this document. Additionally, no adhesive tape may be used on the floor. Some companies may try this, so please verify to prevent any deductions from your security deposit.

Do I Need to Clean?

- Yes, equipment will be provided, and it is essential to leave the hall in a clean condition for the next user.

What should I do with my rubbish?

- We are unable to accommodate party waste. Please ensure you take all rubbish and litter with you.

Can I extend my time or arrive early?

- No, the hub accommodates various types of bookings, and some events may commence immediately after your scheduled time. It is crucial to adhere to your reserved times. Not doing so may lead to deductions from your security deposit. We encourage bookers to consider their setup and cleanup time when making reservations to ensure they have ample time for their activities.

Can I stick things to the wall?

- Yes, you can! However, no adhesive tape may be used on the floor or walls. If damage to walls or floor occurs deductions from your security deposit.

When will I get my deposit back?

- We aim to return all deposits within 28 days of the event. It will likely be sooner, but not longer than 28days.

How Do I Make a Payment?

- You will receive an invoice sent to your selected email address, which includes the payment deadline and instructions for transferring the funds. Please be aware that if the payment is not completed by the specified date, the booking will be canceled.

How to Secure a Booking

Step 1: Please utilise our online booking request portal. You can search for available dates, but keep in mind that bookings can only be made up to 90 days in advance.

Step 2: Submit your request.

Step 3: A member of our team will review your request and provide clarification on any details before either accepting or declining it.

DIMENSIONS

The dimensions for hall are listed below,
height, width and length.

